



Carroll County Public Library  
1100 Green Valley Rd  
New Windsor, MD 21776  
410-386-4500

For office use only

- ☐ Summer Reading Volunteer (14-17)  
☐ TAB Volunteer (12-17)

## Volunteer Application

|   |                |                |       |  |  |
|---|----------------|----------------|-------|--|--|
| <b>Name:</b>  |                |                |       | <b>Please check:</b><br><input type="checkbox"/> New Volunteer<br><input type="checkbox"/> Returning Volunteer |  |
| First (no nickname)   | Preferred Name | Middle Initial | Last  |  |  |
| <b>Address:</b>   |                |                |       |  |  |
| Street  |                | City           | State | Zip  |  |
| Date of Birth:  |                | Email Address: |       | Highest Grade Completed:   |  |
| Home Phone:   |                | Cell Phone:    |       | Work Phone:  |  |
| <b>Status:</b> <input type="checkbox"/> Student: Year-round/Summer Reading Program (14 – 17) <input type="checkbox"/> Student: Teen Advisory Board/Writer's Block (12 – 17)<br><input type="checkbox"/> Adult (18+) |                |                |       |  |  |

### Where did you hear about our volunteer program?

Please specify:

### Volunteer Intention: (Check all that apply)

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> In Branch | <input type="checkbox"/> Student Service Hours | <input type="checkbox"/> Court Ordered   |
| <input type="checkbox"/> Virtual   | <input type="checkbox"/> Teen Advisory Board   | <input type="checkbox"/> Seniors at nursing homes, assisted living homes, adult day cares, and retirement communities (requires providing your own transportation) |
|                                    | <input type="checkbox"/> Teen Writer's Block   |  |

### At which branch are you interested in volunteering? (Please check one)

- |  |  |                                    |                                       |                                     |
|--|--|------------------------------------|---------------------------------------|-------------------------------------|
| <input type="checkbox"/> Eldersburg    | <input type="checkbox"/> Exploration Commons   | <input type="checkbox"/> Finksburg | <input type="checkbox"/> Headquarters | <input type="checkbox"/> Mount Airy |
| <input type="checkbox"/> North Carroll | <input type="checkbox"/> Outreach/Library Link | <input type="checkbox"/> Taneytown | <input type="checkbox"/> Westminster  |                                     |

☐ I understand if the volunteer has any medical issues that could impact their volunteer experience, I must notify the Branch Volunteer Coordinator.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

(required if applicant is under age 18)

**Volunteers are considered for service after review of application by the Volunteer Coordinator at each location.**  
References may be requested for specific job duties (e.g.: library link, storytimes, etc.)

In case of emergency, illness or accident to the volunteer, the Library is authorized to proceed as indicated below.

#### **Contact #1**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

#### **Contact #2**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

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*The mission of the Carroll County Public Library Volunteer program is to provide a mutually rewarding experience for staff, customers, and volunteers, while supporting the mission and goals of the Library.*

### **Volunteering at Carroll County Public Library**

#### **Overview**

Thank you for your interest in our volunteer program. Volunteers make an important contribution in augmenting and extending library services. We appreciate your willingness to commit time and energy to help us serve the public. There are many various jobs for volunteers at each location.

#### **Becoming a Library Volunteer**

Volunteer opportunities vary at each location. Please speak with the volunteer coordinator to discuss your interest.

Sometimes, notices announcing opportunities to volunteer at the library are posted in each library branch. The notice gives information about the specific task for which a volunteer is needed, and lists any special requirement or skill needed. Volunteer opportunities may be long-term or short-term.

A volunteer application is on the reverse side. The application must be filled out completely. Because opportunities to volunteer at the library are limited, and we do our best to match a volunteer's interest and skills with the volunteer opportunity, an interview is required. Students interested in volunteering to fulfill the Student Service Graduation Requirement, like other volunteers, must complete an application and have an interview. Student volunteers must have their parents sign the application.

**For additional information, contact the Volunteer Coordinator at the branch where you are interested in volunteering.**

**Locations:** Eldersburg, Exploration Commons, Finksburg, Headquarters, Mount Airy, North Carroll, Outreach Services, Taneytown, Westminster